

FUNDRAISING FORM



When you have finished fundraising, please count the money with a witness, complete this form, sign it with them and return it to us at the TEN office: 23 Apex Court, Woodlands, Bradley Stoke, Bristol BS32 4JT.

Please make cheques payable to 'TEN' or you can pay directly into TEN's bank account—please contact James Chilcott, TEN Finance Officer for details: james.chilcott@ten-uk.org, 0117 9615161.

Please note: If your fundraising includes a freewill cash collection/offering, you may be able to add an extra 25% under the Gift Aid Small Donations Scheme for cash collected in this way. Please contact the office and we will send you the appropriate information and form to be able to do this.

Thank you! Using this form helps us to keep our administrative costs to the minimum, ensure our records are accurate and up to date, and enable us to understand which fundraising activities work best.

YOUR DETAILS

Please complete all relevant boxes in BLOCK CAPITALS. **Please do not send any cash;** cheques should be made payable to 'TEN'.

Title:	Full name:	Surname:
Organisation/group name (if relevant):		
Address:		
		Postcode:
Telephone:	Email:	

DETAILS OF FUNDS RAISED

How did you raise the money? (Attach an extra sheet if required)

Activity:	Amount:
	£
	£
	£

I enclose:

Total number of cheques:

Total value of all cheques received:

Cheque payable to 'TEN' for all cash received:

Total

WHO TO THANK

Is there someone involved in your fundraising activities who deserves a special thank you for their efforts?

We'd love to receive a short write up and any photos you have of your fundraising activities to include on the TEN website. Please email any information and photos to melanie.griifths@ten-uk.org